**Agenda - Week 2**

**Settling matters**

**Location: PC Hall 1 - Cubicle 9**

**Datum: 21th February 2023**

**Time: 16:00 - 16:45**

**Attendees:**

* **Ísak Jónsson**
* **Martin Angelov**
* **Max Derbenwick**
* **Cristiana Cotoi**
* **Miia Zhang**
* **Satsuki Udagawa**

**Agenda-items**

**16:00 - 16:02 Opening by chair**

**16:02 - 16:04 Check-in – How is everyone doing?**

**16:04 - 16:06 Approval of the agenda - Does anyone have any additions to the agenda?**

**16:06 - 16:15 Approving the Code of Conduct - TA Review**

***(Discussing additional features, missing information, getting a review and making it satisfying for submitting)***

**Feedback on the code of conduct:**

**Need to be clear and not ambiguous.**

**How do we handle more conflicts? What do we mean by considering case by case? Try to consider more situations. Would be better to write down a workflow.**

**16:15 - 16:25 Backlog - Client Q&A questions**

***(Settling confusing things from the client Q&A)***

**Things to ask tomorrow on the client Q&A in the google docs**

**16:25 - 16:35 Tools & Software - What and how?**

***(Planning and discussing what additional tools/frameworks etc. to use for the template project)***

**Spring**

**Microservices?**

**Gradle or maven?**

**Group repository: to be released asap**

**16:35 - 16:38 Summary action points – Who, what, when?**

**16:38 - 16:41 Feedback round - What went well and what can be improved next time?**

**16:41 - 16:44 Question round - Does anyone have anything to add before the meeting closes?**

**16:44 - 16:45 Closure**

**Action points:**

**Hand in the backlog(draft) 2.24**

**Improve the code of conduct 2.24**

**Get started with the design/wireframes**

**Get familiar with all the tools**